

1 **B.(1) A budget unit shall submit its non-discretionary adjusted standstill**
2 **budget estimate for the ensuing year in accordance with annual instructions to**
3 **be provided by the division of administration. The format of the instructions**
4 **shall be prepared by the division of administration working in conjunction with**
5 **Senate fiscal staff, House of Representatives fiscal staff, and a representative**
6 **from the legislative fiscal office. The annual instructions shall contain the non-**
7 **discretionary functions in the existing operating budget for each budget unit as**
8 **of December first of the current fiscal year. The division of administration shall**
9 **send the instructions for the non-discretionary adjusted standstill budget**
10 **estimates at the same time as the instructions are sent to the agencies for the**
11 **annual budget request submission.**

12 **(2) Each agency is directed to include in the non-discretionary adjusted**
13 **standstill budget estimate all non-discretionary requirements.**

14 **(3) The commissioner of administration shall establish a date for**
15 **submission of the non-discretionary adjusted standstill budget estimates, which**
16 **date shall afford the commissioner of administration sufficient time to prepare**
17 **the non-discretionary adjusted standstill budget for inclusion in the**
18 **continuation budget document. The non-discretionary adjusted standstill**
19 **budget estimates shall be on the forms and in the manner prescribed in this**
20 **Section and shall be accompanied by such other data as may be required,**
21 **together with such additional information as the governor may request.**

22 **(4) Upon receipt of the budget unit's non-discretionary adjusted**
23 **standstill budget estimates, the division of administration shall review the**
24 **estimates for reasonableness and shall combine the agency estimates with the**
25 **mandatory statewide standard adjustments provided for in the continuation**
26 **budget, which shall constitute the non-discretionary adjusted standstill budget**
27 **for the ensuing fiscal year.**

28 **C. The non-discretionary adjusted standstill budget shall be derived and**
29 **based upon the assumption that the current law and current administrative**

1 procedures will remain in effect for the forecast period.

2 D. The non-discretionary adjusted standstill budget and the continuation
3 budget shall be contained in one document and shall be in a format which
4 compares the budgets by budget unit, on the same page. For purposes of this
5 Section, there shall be no less than four columns in this document:

6 (1) The first column shall represent the budget unit's current year
7 existing operating budget as of December first.

8 (2) The second column shall represent the non-discretionary adjusted
9 standstill budget which shall be the budget unit's current year existing
10 operating budget as of December first, including the cost to provide the
11 mandatory expenditures in the ensuing fiscal year, and the growth in the
12 mandatory statewide adjustments.

13 (3) The third column shall be the continuation budget as provided for in
14 this Section.

15 (4) The fourth column shall represent the difference between the non-
16 discretionary adjusted standstill budget and the continuation budget. The non-
17 discretionary adjusted standstill budget shall be presented at the same meeting
18 of the Joint Legislative Committee on the Budget as the continuation budget as
19 provided in Paragraph (A)(2) of this Section.

20 * * *

21 §32. Budget request contents

22 * * *

23 E. A personnel table as defined by this Subsection shall be included with the
24 budget request. The table shall contain information and be in a form as required by
25 the budget office and shall include authorized, estimated, and requested positions
26 organized according to programs or subprograms as follows:

27 * * *

28 (3) The number of positions estimated for the non-discretionary adjusted
29 standstill budget and the continuation budget for the next fiscal year and the

1 number classified and unclassified.

2 * * *

3 (7) The estimated amount for salaries continuing for the positions estimated
4 for the **non-discretionary adjusted standstill budget and the** continuation budget
5 for the next fiscal year.

6 * * *

7 Section 2. This Act shall become effective on July 1, 2017; if vetoed by the governor
8 and subsequently approved by the legislature, this Act shall become effective on July 1,
9 2017, or on the day following such approval by the legislature, whichever is later.

The original instrument was prepared by Benjamin A. Huxen, II. The following digest, which does not constitute a part of the legislative instrument, was prepared by Ann S. Brown.

DIGEST

SB 100 Reengrossed

2017 Regular Session

Donahue

Present law provides that the budget office under the direction of the division of administration shall furnish each budget unit a set of guidelines to allow the office to establish a continuation budget. The continuation budget is defined as that funding level for each budget unit which reflects the financial resources necessary to carry on all existing programs and functions of the budget unit at their current level of service in the ensuing fiscal year.

Proposed law retains present law and requires the budget office to also prepare a non-discretionary adjusted standstill budget as well as a continuation budget. Additionally, both budgets shall be submitted to the Joint Legislative Committee on the Budget at the first meeting in January of each year.

Proposed law provides that upon receipt of a budget unit's non-discretionary adjusted standstill budget estimate, the division of administration shall review the estimates for reasonableness and then combine the agency estimates with the mandatory statewide standard adjustments, which shall constitute the non-discretionary adjusted standstill budget for the ensuing fiscal year.

Proposed law provides that the non-discretionary adjusted standstill budget shall be based upon the assumption that current law and administrative rules shall remain in effect for the estimate year.

Proposed law requires the non-discretionary adjusted standstill budget and the continuation budget to be contained in the same document.

Proposed law further requires that the non-discretionary adjusted standstill budget shall be presented at the same meeting of the Joint Legislative Committee on the Budget as the continuation budget.

Effective July 1, 2017.

(Amends R.S. 39:29(A) and (B), 32(E)(3) and (7); adds R.S. 39:2(40.1) and 29(C) and (D))

Summary of Amendments Adopted by SenateCommittee Amendments Proposed by Senate Committee on Finance to the original bill

1. Limits the standstill budget to non-discretionary expenditures, and defines non-discretionary standstill budget.
2. Provides that the format of the instructions sent to state agencies shall be prepared by the commissioner of administration in conjunction with Senate fiscal staff, House of Representatives fiscal staff, and a representative of the legislative fiscal office.
3. Revises procedures for the implementation of the non-discretionary standstill budget, its contents and format, and the timeframes for state agencies to submit estimates of the non-discretionary costs.
4. Provides that upon receipt of a budget unit's non-discretionary standstill budget estimate, the division of administration shall review the estimates for reasonableness and then combine the agency estimates with the mandatory statewide standard adjustments, which shall constitute the non-discretionary standstill budget for the ensuing fiscal year.
5. Provides that the non-discretionary standstill budget shall be based upon the assumption that current law and administrative rules shall remain in effect for the estimate year.
6. Requires the non-discretionary standstill budget and the continuation budget to be contained in the same document.

Senate Floor Amendments to engrossed bill

1. Names and defines the new budget format as the "non-discretionary adjusted standstill budget".
2. Provides instructions on the type of information to be included in the document containing the non-discretionary adjusted standstill budget and the continuation budget information.