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## DIGEST

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HB 812 Reengrossed

2016 Regular Session

Schroder

**Abstract:** Requires the division of administration to identify and seek full utilization of state owned and leased office space; requires notice to agencies; and requires reporting to JLCB.

Present law provides that the division of administration is responsible for the allocation of space in state office buildings (R.S. 39:127). Proposed law retains present law.

Proposed law requires the division of administration to: maintain a list of all office space in state owned or leased buildings by location and square footage; identify and make available to all state agencies a list of all available or underutilized office space.

Proposed law requires each agency to report any office space in state owned or leased buildings and any unoccupied or underutilized office space in state owned or leased buildings by location and square footage. Each agency shall report the information to the division of administration by July 1 each year and update the information January 1. The division of administration shall report to the Joint Legislative Committee on the Budget the names of any agencies that do not submit the required information for consideration at its next meeting.

Proposed law requires the division of administration to submit an annual report to the Joint Legislative Committee on the Budget by March 1 on the amount of office space and the amount of underutilized office space in state owned or leased buildings, and the amount of office space in buildings not owned or leased by the state.

Proposed law further requires the division of administration to notify the agency head of any agency using leased office space of alternative, state owned or leased space that the division of administration has determined is suitable for the needs of the agency. Proposed law requires the agency head to respond to the notice within 90 days. If the agency head does not submit a plan to move into the alternative space or does not move in the time indicated in the plan, notice must be submitted to the Joint Legislative Committee on the Budget for consideration at its next meeting. The division shall compile the notice and responses and include them in the annual report on office space required by proposed law.

Proposed law provides definitions of "agency", "agency head", "lease", "office space", and "state owned or leased buildings".

(Adds R.S. 39:127.2)

## Summary of Amendments Adopted by House

The Committee Amendments Proposed by House Committee on Appropriations to the original bill:

1. Delete the requirement that the office space be classified based on certain factors.
2. Expand present law to include buildings or parts of buildings leased by the state.
3. Change monthly reporting and updating requirements to semi-annual reporting and updating.
4. Require that each agency that occupies space greater than 10,000 sq. ft. submit a report to the division of administration of office space in state owned or leased buildings and the identity of any unoccupied or underutilized office space.
5. Change response time for transitional moving plans from 30 days to 90 days.
6. Require that notices to the Joint Legislative Committee on the Budget of agencies that do not submit transitional moving plans or that do not move according to the transitional moving plan be submitted for consideration at the committee's next meeting.

The House Floor Amendments to the engrossed bill:

1. Delete the requirement that only agencies occupying more than 10,000 square feet shall report office space information to the division of administration.
2. Add a requirement that the division of administration notify the Joint Legislative Committee on the Budget of agencies that do not submit information required by proposed law.
3. Specify information to be included in the annual report provided to the Joint Legislative Committee on the Budget.