

2019 Regular Session

SENATE BILL NO. 57

BY SENATOR WALSWORTH

Prefiled pursuant to Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana.

PUBLIC RECORDS. Provides for certain records management services. (8/1/19)

1 AN ACT

2 To amend and reenact R.S. 44:415, relative to the records management program at the

3 division of archives, records management, and history within the Department of

4 State; to provide for the centralized document conversion center for the state; and to

5 provide for related matters.

6 Be it enacted by the Legislature of Louisiana:

7 Section 1. R.S. 44:415 is hereby amended and reenacted to read as follows:

8 §415. Centralized ~~microfilm service~~ **imaging and preservation services**

9 ~~The microfilm section of the records management program of the division~~

10 ~~shall be the centralized microfilm center for the state. The imaging and~~

11 **preservation services section of the records management program of the**

12 **division shall be the centralized document conversion center for the state.** All

13 state agencies lacking existing internally established ~~microfilming~~ **paper conversion**

14 systems of their own, and those state agencies whose equipment or facilities are no

15 longer adequate to meet the agency's need, shall contract with the division for

16 ~~microfilming~~ **conversion** services or shall obtain division approval for ~~any such a~~

17 **conversion** contract with any other vendor **or purchase of any other conversion**

1 system. All ~~microfilming records~~ produced by state agency ~~microfilming~~
 2 conversion systems shall comply with standards established by the division in
 3 accordance with R.S. 44:405(A)(3). ~~This provision shall not be applicable to any~~
 4 ~~state agency where it can be demonstrated to be more economically feasible to~~
 5 ~~continue the microfilming within the agency.~~

The original instrument and the following digest, which constitutes no part
 of the legislative instrument, were prepared by Margaret M. Corley.

DIGEST

SB 57 Original

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Walsworth

Present law provides that the microfilm section of the records management program of the division of archives, records management, and history (division) within the Department of State will be the centralized microfilm center for the state.

Proposed law provides for the removal of the term microfilming to reflect other document preservation systems provided by the imaging and preservation services section of the records management program of the division.

Present law requires all state agencies to obtain division approval for a conversion contract with any other conversion vendor.

Proposed law retains present law and further requires all state agencies to obtain division approval for the purchase of any conversion system.

Present law provides that the requirements of present law will not be applicable to any state agency where it can be demonstrated to be more economically feasible to continue the microfilming within the agency.

Proposed law removes the exemption.

Effective August 1, 2019.

(Amends R.S. 44:415)