

2025 Regular Session

SENATE BILL NO. 164

BY SENATOR WOMACK

Prefiled pursuant to Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana.

CONTRACTS. Provides for training of elected officials of municipalities and certain municipal employees relative to public contracts. (gov sig)

AN ACT

To enact R.S. 33:1420.32, relative to training for certain elected officials and employees; to require the elected officials and employees of local governmental entities to participate in training; to authorize state agencies or associations to provide web-based training; to provide for an effective date; and to provide for related matters.

Be it enacted by the Legislature of Louisiana:

Section 1. R.S. 33:1420.32 is hereby enacted to read as follows:

§1420.32. Public-private contract training

A. Beginning on July 1, 2026, all elected officials of municipalities and municipal employees, as provided in Subsection B of this Section, shall complete a minimum of one hour of annual training on procurement and the letting of public contracts pursuant to R.S. 38:2211 et seq., provided by the legislative auditor. The legislative auditor may contract with a nonprofit entity or other organization to satisfy the training requirement.

B. The training requirement applies to all municipal employees whose job duties involve procurement activities, including but not limited to the purchase of materials and supplies or public works, or drafting, managing, or

supervision of contracts, including but not limited to procurement contracts, cooperative endeavor agreements, contracts for professional services, and the letting of public contracts pursuant to R.S. 38:2211 et seq.

C. The training may be provided through web-based means and shall include but not be limited to training on Public Bid Law, public contracts, change orders, and the letting of public contracts pursuant to R.S. 38:2211 et seq.

D. The legislative auditor shall maintain records to document and certify completion of the training by elected officials of municipalities and municipal employees.

Section 2. This Act shall become effective upon signature by the governor or, if not signed by the governor, upon expiration of the time for bills to become law without signature by the governor, as provided by Article III, Section 18 of the Constitution of Louisiana. If vetoed by the governor and subsequently approved by the legislature, this Act shall become effective on the day following such approval.

The original instrument and the following digest, which constitutes no part of the legislative instrument, were prepared by Senate Legislative Services. The keyword, summary, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

DIGEST

SB 164 Reengrossed

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Proposed law requires all elected officials of municipalities and certain municipal employees to complete a minimum of one hour of annual training on procurement and the letting of public contracts provided by the legislative auditor beginning on July 1, 2026. Authorizes the legislative auditor to contract with a nonprofit entity or other organization to satisfy the training requirement.

Proposed law provides that the training requirement applies to all municipal employees whose job duties involve procurement activities, including but not limited to the purchase of materials and supplies or public works, or drafting, managing, or supervision of contracts, including but not limited to procurement contracts, cooperative endeavor agreements, contracts for professional services, and the letting of public contracts.

Proposed law provides that the training may be web-based and requires that the training include but not be limited to training on Public Bid Law, public contracts, change orders, and the letting of public contracts.

Proposed law requires the legislative auditor to maintain records to document and certify completion of the training by elected officials of municipalities and municipal employees.

Effective upon signature of the governor or lapse of time for gubernatorial action.

(Adds R.S. 33:1420.32)

Summary of Amendments Adopted by Senate

Senate Floor Amendments to engrossed bill

1. Remove provisions requiring certain elected officials and certain employees of a municipality to participate in training related to public contracts.
2. Remove provisions authorizing the training to be web-based and provided by a state agency or an association or group.
3. Require all elected officials of municipalities and certain municipal employees to complete a minimum of one hour of annual training on procurement and the letting of public contracts provided by the legislative auditor beginning on July 1, 2026.
4. Add applicability provisions for municipal employees and training requirements.
5. Add provision authorizing the legislative auditor to contract with a nonprofit entity or other organization to satisfy the training requirement.
6. Require the legislative auditor to maintain records to document and certify completion of the training.