

## RÉSUMÉ DIGEST

**ACT 434 (SB 164)**

**2025 Regular Session**

**Womack**

New law requires all elected officials of municipalities and certain municipal employees to complete a minimum of one hour of annual training on procurement and the letting of public contracts provided by the legislative auditor beginning on July 1, 2026. New law authorizes the legislative auditor to contract with a nonprofit entity or other organization to satisfy the training requirement.

New law provides that the training requirement applies to all municipal employees whose job duties involve procurement activities, including but not limited to the purchase of materials and supplies or public works, or drafting, managing, or supervision of contracts, including but not limited to procurement contracts, cooperative endeavor agreements, contracts for professional services, and the letting of public contracts.

New law provides that the training may be web-based and requires that the training include but not be limited to training on public bid law, public contracts, change orders, and the letting of public contracts.

New law requires the legislative auditor to maintain records to document and certify completion of the training by elected officials of municipalities and municipal employees.

Effective June 20, 2025.

(Adds R.S. 33:1420.32)