2021 Regular Session

HOUSE BILL NO. 586

BY REPRESENTATIVE MAGEE

Prefiled pursuant to Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana.

GOVERNMENT ORGANIZATION: Creates the Office of the State Public Defender and Justice Investment and provides for the relocation of certain court-related service providers and related funding

1	AN ACT
2	To amend and reenact R.S. 15:142(C) and (F), 143, 146, 147, 148, 149.1, 152, 166, 167, and
3	168, and R.S. 36:4(D), to enact R.S. 15:142(G), and to repeal R.S. 15:149.2 through
4	151 and 153 through 158, relative to the creation of the Office of the State Public
5	Defender and Justice Investment; to provide for the termination of the Louisiana
6	Public Defender Board; to provide relative to legislative findings; to provide for
7	definitions; to provide for powers, duties, and responsibilities; to provide for the
8	nomination, qualifications, and appointment of certain persons; to provide relative
9	to rulemaking; to provide for domicile of the Office of the State Public Defender and
10	Justice Investment; to provide for the allocation and disbursement of funds; to
11	provide relative to the state public defender; to provide for the Justice Investment
12	Fund; to provide relative to certain required reports; to provide relative to judicial
13	district indigent defender funds; to provide relative to the structure of the executive
14	branch of state government; to provide for the repeal of certain statutory offices; to
15	provide for the transition and authority of certain boards and offices; to repeal the
16	requirement to employ certain persons; to provide for transitional powers, duties,
17	functions, and responsibilities; to provide for technical changes in terminology; and
18	to provide for related matters.

19 Be it enacted by the Legislature of Louisiana:

Page 1 of 28

1	Section 1. R.S. 15:142(C) and (F), 143, 146, 147, 148, 149.1, 152, 166, 167, and 168
2	are hereby amended and reenacted and R.S. 15:142(G) is hereby enacted to read as follows:
3	§142. Legislative findings
4	* * *
5	C. The legislature recognizes that the uniform application of statewide
6	standards and guidelines to be established by the Louisiana Public Defender Board
7	Office of the State Public Defender and Justice Investment is an important means of
8	achieving a more consistent delivery of quality representation throughout the state.
9	To that end, it is the express intention of the legislature that the Louisiana Public
10	Defender Act of 2007 is designed, to the extent practicable and feasible, to provide
11	for the delivery of public defender services which meet the requirements established
12	by Strickland v. Washington, 466 U.S. 668, 104 S.Ct. 2052, 80 L.Ed.2d 674 (1984)
13	and its progeny as adopted by the Louisiana Supreme Court.
14	* * *
15	F. It is the express intention of the legislature that the Louisiana Public
16	Defender Board Office of the State Public Defender and Justice Investment respect
17	local differences in practice and custom regarding the delivery of public defender
18	services. The provisions of this Part are to be construed to preserve the operation of
19	district public defender programs offices which provide effective assistance of
20	counsel and meet performance standards in whatever form of delivery that local
21	district has adopted, provided that method of delivery is consistent with standards
22	and guidelines adopted by the board office pursuant to rules and as required by
23	statute.
24	G. The office shall not be obligated to pay any moneys as contemplated by
25	the court in State v. Touchet, 642 So.2d 1213 (La. 1994), unless the accused is
26	represented by a public defender.
27	§143. Definitions
28	As used in this Part, the following words have the following meanings:

1	(1) "Board" means the Louisiana Public Defender Board authorized to
2	regulate public defender services.
3	(2) "Board office" means the headquarters of the board located in East Baton
4	Rouge Parish.
5	(3) "District indigent defender fund" means the judicial district indigent
6	defender fund as provided for in R.S. 15:168.
7	(4)(2) "District office" means the office of a district public defender as
8	provided for in R.S. 15:161.
9	(5)(3) "District public defender" or "chief indigent defender" means an
10	attorney employed by or under contract with the board to supervise service providers
11	and enforce standards and guidelines within a judicial district or multiple judicial
12	districts.
13	(6)(4) "Indigent defendant" means a person that has been determined under
14	the provisions of R.S. 15:175 to be indigent and financially unable to retain private
15	counsel.
16	(7)(5) "Indigent defender services program" "Contract programs" or "the
17	program" means the activities directed toward the accomplishment of providing
18	indigent defender services under the Louisiana Public Defender Act.
19	(6) "Office" means the Office of the State Public Defender and Justice
20	Investment authorized to regulate and fund public defender services and to provide
21	financial support to district public defender offices and other service programs that
22	provide services to persons in the criminal justice system.
23	(8)(7) "Public defender" or "indigent defender" means an attorney employed
24	by or under contract with the board office, the district public defender, or regional
25	director, where applicable, or nonprofit organization contracting with the board,
26	district public defender, regional director, where applicable, or the board to provide
27	legal counsel to an indigent person in a criminal proceeding.

1	(9)(8) "Public defender services" or "indigent defender services" means the
2	providing of legal services to indigent persons in criminal proceedings in which the
3	right to counsel attaches under the United States and Louisiana constitutions.
4	(10)(9) "Regional director" means the person in the employment of the board
5	office chosen to oversee and enforce standards and guidelines within a service region
6	created by the board office.
7	(11)(10) "Regional office" means the office established for a service region
8	as provided for in R.S. 15:159.
9	(12)(11) "Revenue" or "self-generated revenue" means all revenue received
10	by a judicial district including revenue received as a result of grants or donations or
11	other forms of assistance.
12	(12) "Service program" means a non-governmental entity that provides
13	assistance to or representation of defendants or other persons in the criminal justice
14	system and that is qualified with the United States Internal Revenue Service for an
15	exemption from federal income tax under Section 501(c) of the Internal Revenue
16	Code.
17	(13) "Service region" means one of the public defender service regions
18	created by the board office as authorized in R.S. 15:159.
19	(14) "State Public Defender public defender" means the person in the
20	employment of the board chosen pursuant to R.S. 15:146(B) to administer the
21	statewide public defender system for the delivery of public defender services.
22	§146. Louisiana Public Defender Board Office of the State Public Defender and
23	Justice Investment; nominating committee; confirmation
24	A. (1) There is hereby created and established as a state agency within the
25	office of the governor the Louisiana Public Defender Board Office of the State
26	Public Defender and Justice Investment to provide for the supervision,
27	administration, and delivery of a statewide public defender system, which shall
28	deliver uniform public defender services in all courts in this state, and to provide

Page 4 of 28

1	financial support to programs that provide services to persons in the criminal justice
2	system. The board shall be a body corporate with the power to sue and be sued.
3	(2) The board and its agents and employees shall be subject to the Code of
4	Governmental Ethics, the law relative to public records and open meetings, the law
5	relative to public bid and procurement, and all other provisions of law applicable to
6	state agencies.
7	(3) The two members of the Louisiana Public Defender Board appointed by
8	the president of the Louisiana State Bar Association, the member appointed by the
9	chairman of the Louisiana State Law Institute's Children's Code Committee, the
10	member appointed by the President of the Louisiana Chapter of the Louis A.
11	Martinet Society, the member appointed by the Louisiana Interchurch Conference,
12	the two members appointed by the governor and the four members appointed by the
13	governor and nominated by the four law schools, as formerly provided in this
14	Section, shall terminate their service on August 1, 2016.
15	(4) To the extent practicable, the board shall be comprised of members who
16	reflect the racial and gender makeup of the general population of the state, and who
17	are geographically representative of all portions of the state.
18	(5) When a vacancy occurs, whether by expiration of a term, resignation, or
19	other event, the board staff shall submit to the appointing entity a list identifying the
20	residency of the current board members by congressional district, and request that,
21	to the extent possible, the entity make the appointment from the residents of under-
22	represented districts.
23	B.(1) The board shall consist of eleven members.
24	(2) Persons appointed to the board shall have significant experience in the
25	defense of criminal proceedings or shall have demonstrated a strong commitment to
26	quality representation in indigent defense matters. No person shall be appointed to
27	the board who has received compensation to be an elected judge, elected official,
28	judicial officer, prosecutor, law enforcement official, indigent defense provider, or
29	employees of all such persons, within a two-year period prior to appointment. No

Page 5 of 28

1	active part-time, full-time, contract or court-appointed indigent defense provider, or
2	active employees of such persons, may be appointed to serve on the board as a voting
3	member. No person having an official responsibility to the board, administratively
4	or financially, or their employee shall be appointed to the board during their term of
5	office. The majority of board members shall be current members of the Louisiana
6	State Bar Association. Representatives of the client community shall not be
7	prohibited from serving as voting members of the board.
8	(3) The members shall be selected as follows:
9	(a) The governor shall appoint five members, one from each appellate court
10	district, and shall designate the chairman.
11	(b) The five members shall be appointed from a list of three nominees
12	submitted to the governor by a majority of the district public defenders providing
13	public defender services in each appellate district.
14	(c) The chief justice of the Supreme Court of Louisiana shall appoint four
15	members, one member shall be a juvenile justice advocate; one member shall be a
16	retired judge with criminal law experience; and two members shall be at large.
17	(d) The president of the Senate and the speaker of the House of
18	Representatives shall each appoint one member.
19	(e) All appointments to the board shall be subject to confirmation by the
20	Senate.
21	(4) A vacancy on the board shall be filled in the same manner as the original
22	appointment.
23	(5) Members of the board shall serve staggered terms of four years.
24	C.(1) The board, by a vote of two-thirds of the members, may expel a
25	member who has accumulated three unexcused absences from board meetings during
26	a twelve-month period.
27	(2) If a member is expelled as provided by this Subsection, the board shall
28	send written notice to the member informing him of his expulsion and notify the
29	appropriate appointing authority of the vacancy on the board.

Page 6 of 28

1	D. The board shall notify the appropriate appointing authority of any board
2	vacancy which occurs for any reason.
3	There shall be a nominating committee consisting of the following:
4	(a) The chief justice of the Louisiana State Supreme Court, or his designee
5	who shall be a supreme court justice.
6	(b) The speaker of the Louisiana House of Representatives, or his designee
7	who shall be a member of the Louisiana House of Representatives.
8	(c) The president of the Louisiana State Bar Association, or his designee who
9	shall be a member of the Louisiana State Bar Association.
10	(2)(a) The nominating committee shall provide a list of three nominees to the
11	governor no later than sixty days after a vacancy occurs in the position of state public
12	defender. A majority vote of the nominating committee shall be required to
13	nominate persons to the position of state public defender.
14	(b) The nominating committee is prohibited from nominating any person
15	who has ever held the position of an elected judge or district attorney.
16	(3) From the list of nominees submitted by the nominating committee, the
17	governor shall appoint the state public defender who shall also be the executive
18	director for the Office of the State Public Defender and Justice Investment and who
19	shall serve at the pleasure of the governor. If the nominating committee fails to
20	submit three nominations within the time specified by Paragraph (2) of this
21	Subsection, the governor shall make the appointment without nominations but
22	subject to the qualifications provided by this Section. Each appointment by the
23	governor shall be submitted to the Senate for confirmation, and every appointment
24	confirmed by the Senate shall again be submitted by the governor to the Senate for
25	confirmation every four years after the initial confirmation.
26	§147. Powers, duties, responsibilities
27	A. Except for the inherent regulatory authority of the Louisiana Supreme
28	Court provided for in Article V, Section 5 of the Constitution of Louisiana regarding
29	the regulation of the practice of law, the Louisiana Public Defender Board office

1	shall have all regulatory authority, control, supervision, and jurisdiction, including
2	auditing and enforcement, and all power incidental or necessary to such regulatory
3	authority, control, supervision, and jurisdiction over all aspects of the delivery of
4	public defender services throughout the courts of the state of Louisiana.
5	B. In addition to the powers and duties provided for in Subsection A of this
6	Section, the board office shall:
7	(1) Employ an executive staff as provided for in R.S. 15:150 and regularly
8	evaluate the performance of the executive staff necessary to carry out the duties of
9	the office at the discretion of the state public defender.
10	(2) Adopt all rules necessary to implement the provisions of this Part as
11	provided in R.S. 15:148 and in accordance with the Administrative Procedure Act.
12	(3) Review and approve the <u>Develop a</u> strategic plan and budget proposals
13	submitted by the state public defender, for implementing this Part and for
14	coordinating services provided by service programs, regional directors, where
15	applicable, and district public defenders on behalf of the districts. The board shall
16	consider variations in public defense practices, past practices and procedures, and
17	conditions unique to each district in evaluating the strategic plan and budget
18	proposals on the district level.
19	(4) Make an annual report to the legislature regarding the state of the board's
20	office's operations and the status of public defender services it regulates. Such report
21	shall include at a minimum:
22	(a) Recommendations for all needed changes in the law regarding the board
23	office or any regulated activity.
24	(b) A complete report on the receipt and expenditure of all funds received
25	by the board office and the regional offices, where applicable, including district level
26	data.
27	(c) Comprehensive workload data.

1	(5)(a) Establish, and modify as necessary, a plan of organization to conduct
2	the business of regulating and controlling the delivery of public defender services
3	under its jurisdiction efficiently and thoroughly.
4	(b) The plan of organization shall provide for the capacity to:
5	(i) Administer the granting of contracts.
6	(ii) Analyze and review investigative and audit reports and findings.
7	(iii) Provide for enforcement of board office rules as is necessary to the
8	efficient and thorough regulation and governance of public defender services under
9	its jurisdiction.
10	(6) Incur such expenses and obligations, within the fiscal limits available to
11	the board office, as are necessary to the efficient and thorough regulation and
12	governance of the delivery of public defender services under its jurisdiction and
13	establish and maintain an accounting system which complies with law.
14	(7) Approve, prior to its presentation to the legislature and again after
15	appropriation prior to allocation, the budget for the board office.
16	(8) Issue a written response to any formal request from the governor and the
17	legislature or any committee thereof.
18	(9) Appear before any committee of the legislature upon request of the
19	president of the Senate, the speaker of the House, or the chairman of any legislative
20	committee.
21	(10) Review any proposal to create permanent staff positions and approve
22	if deemed appropriate.
23	(11) Prepare and submit to the Joint Legislative Committee on the Budget
24	on or before March first of each year an annual financial report which outlines the
25	expenditures of local, state, and federal funds for the previous calendar year for
26	review by the Joint Legislative Committee on the Budget.
27	(12) Draft, administer, and furnish reporting forms to the district public
28	defender, which request detailed information of the district's workload, resources,

1	employees, and expenditures for the previous fiscal year based on the uniform
2	definition of a "case" as defined in R.S. 15:174(C).
3	(13) Collect, prepare, and submit an annual report to the legislative auditor.
4	(14) Administer the DNA Testing Post-Conviction Relief for Indigents Fund
5	as required under the provisions of Code of Criminal Procedure Article 926.1.
6	(15) Arrange for locations, which have adequate space to accommodate the
7	public, to conduct its meetings. Allocate funding to the following:
8	(a) Public defenders, for services as more specifically provided by this Part.
9	(b)(i) Service programs for services provided for the assistance to and
10	representation of persons in the criminal judicial system.
11	(ii) The office shall submit for approval to the Joint Legislative Committee
12	on the Budget each service program that is to receive funding pursuant to this Part.
13	(16) Adopt rules for the establishment of salary ranges for attorneys and
14	support staff delivering public defender services, taking into consideration variations
15	in public defense practices and procedures in rural, urban, and suburban districts as
16	well as professional experience.
17	(17) Supervise the activities of staff and apply reasonable controls for the
18	supervision of spending, accounting, and discretionary grants. The board shall seek
19	the assistance of the legislative auditor or an internal auditor to ensure that staff
20	discretion is subject to supervision consistent with the Louisiana Local Government
21	Budget Act, R.S. 39:1301 et seq. The board's office's supervision shall include
22	reviewing details regarding expert witness funds or other case-specific grants,
23	including the confidential work product of attorneys in litigation, compensation, and
24	records supporting fees of experts and others, and analysis of the efficiency and
25	effectiveness of programs. The attorney-client privilege and confidentiality that
26	applies to counsel in cases shall apply to the state public defender and all board
27	members and staff for the review of case details.
28	(18) Adopt reasonable procedures in compliance with the Louisiana Rules
29	of Professional Conduct for the review and preservation of confidentiality of

Page 10 of 28

1 privileged materials during and after litigation, including impressions of counsel, 2 strategy of litigation, and results of expert work and opinion. 3 (19) Adopt procedures necessary to protect strategic choices and confidential 4 work product of the board office when the board office considers important matters 5 of spending. However, the amounts and general purposes shall remain public record 6 of the board's office's decisionmaking process. 7 (20) Develop a mechanism for the distribution of funds to the district public 8 defender offices and to the service programs approved by the Joint Legislative 9 Committee on the Budget. 10 C. The board office may: 11 (1) Enter into a contract or contracts, on such terms and conditions as it 12 deems advisable, with one or more attorneys licensed to practice law in this state, a consortia of lawyers, or an independent public defender organization qualified with 13 14 the United States Internal Revenue Service for an exemption from federal income tax 15 under Section 501(c) of the Internal Revenue Code to provide counsel for indigent 16 defendants. The provisions of this Paragraph are subject to the intent of the 17 Louisiana Public Defender Act this Part that district public defender programs shall 18 continue operating within the method of delivery of services in effect prior to April 19 30, 2007, and the board office is prohibited from using its power to contract to 20 change the structure of a local program, delivery method, or to terminate personnel 21 without cause in violation of R.S. 15:165(C). 22 (2) Establish advisory councils from among Louisiana residents to provide 23 information and guidance regarding needs and concerns of particular localities. Such 24 councils may be established at such times, for such duration, and under such 25 circumstances, as the board office deems appropriate. 26 (3) Accept, receive, and use public or private grants, gifts, or donations, 27 provided that such gifts, grants, and donations are not otherwise prohibited by law 28 or rule.

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(4) Employ secretarial, clerical, and other such personnel as may be necessary in the operation of the business of the board office and fix their compensation.

4 Enter into contracts in accordance with law for the purpose of (5) maintaining and operating an office, or offices, and performing the functions 5 6 authorized by law. The provisions of this Paragraph are subject to the intent of the 7 Louisiana Public Defender Act that district public defender programs offices shall 8 continue operating within the method of delivery of services in effect prior to April 9 30, 2007, and the board office is prohibited from using its power to contract to 10 change the structure of a local program, delivery method, or to terminate personnel 11 without cause in violation of R.S. 15:165(C).

D.(1) Prior to entering into any contract as authorized by Subsection C of this Section, the board <u>office</u> shall provide public notice that a contract is under consideration by the <u>board office</u> and shall provide an opportunity for the public to offer comment, regarding the contract, at a public hearing conducted for that purpose.

17 (2) The notice shall include the name of the individual attorneys, a
18 consortium of lawyers, or an independent public defender organization qualified with
19 the United States Internal Revenue Service for an exemption from federal income tax
20 under Section 501(c) of the Internal Revenue Code to provide counsel for indigent
21 defendants, the amount of compensation to be paid, and the nature of the contracted
22 services.

23 (3) The board office shall conduct a public hearing regarding any contract
24 authorized by Subsection C of this Section and provide the public an opportunity to
25 offer comment on the contract.

26 (4) The public hearing provided for by this Subsection may be conducted at
 a regular meeting of the board provided proper notice is provided to the public as
 required by this Subsection.

1	E. The executive staff, regional directors, and secretarial, clerical, and other
2	personnel directly employed in the operations of the board office shall be state
3	employees. All other personnel employed or who serve under contract in a district
4	office shall not be state employees. The Joint Legislative Committee on the Budget
5	may approve other employees hired pursuant to the Louisiana Public Defender Act
6	as state employees upon recommendation of the board.
7	§148. Rulemaking; considerations in developing rules
8	A. The board office shall adopt all rules necessary to implement the
9	provisions of this Part.
10	B. The rules shall include but not be limited to:
11	(1) Creating mandatory statewide public defender standards and guidelines
12	that require public defender services to be provided in a manner that is uniformly fair
13	and consistent throughout the state. Those standards and guidelines shall take into
14	consideration all of the following:
15	(a) Manageable public defender workloads that permit the rendering of
16	competent representation through an empirically based case weighting system that
17	does not count all cases of similar case type equally but rather denotes the actual
18	amount of attorney effort needed to bring a specific case to an appropriate
19	disposition. In determining an appropriate workload monitoring system, the board
20	office shall take into consideration all of the following:
21	(i) The variations in public defense practices and procedures in rural, urban,
22	and suburban jurisdictions.
23	(ii) Factors such as prosecutorial and judicial processing practices, trial rates,
24	sentencing practices, attorney experience, extent and quality of supervision, and
25	availability of investigative, social worker, and support staff.
26	(iii) Client enhancers specific to each client such as the presence of mental
27	illness.
28	(b) Continuity of representation. The board office shall adopt standards and
29	guidelines which ensure that each district devises a plan to provide that, to the extent

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feasible and practicable, the same attorney handles a case from appointment contact through completion at the district level in all cases.

3 (c) Documentation of communication. The board office shall adopt 4 standards and guidelines to ensure that defense attorneys providing public defender 5 services provide documentation of communications with clients regarding the 6 frequency of attorney client communications as required by rules adopted by the 7 board office.

8 (d) Performance supervision protocols. The board office shall adopt 9 standards and guidelines to ensure that all defense attorneys providing public 10 defender services undergo periodic review of their work against the performance 11 standards and guidelines in a fair and consistent manner throughout the state, 12 including creating a uniform evaluation protocol.

(e) Performance of public defenders in all assigned public defense cases.
 The board office shall adopt general standards and guidelines that alert defense
 counsel to courses of action that may be necessary, advisable, or appropriate to a
 competent defense including performance standards in the nature of job descriptions.

(f) Consistency of standards. The performance standards and guidelines
shall be based upon the performance standards originally adopted by the Louisiana
Indigent Defense Assistance Board (LIDAB) in 2006 and any subsequent
amendments to those standards adopted by the board office.

(2) Creating mandatory qualification standards for public defenders that
ensure that the public defender services are provided by competent counsel. Those
standards shall ensure that public defenders are qualified to handle specific case
types which shall take into consideration the level of education and experience that
is necessary to competently handle certain cases and case types such as juvenile
delinquency, capital, appellate, and other case types in order to provide effective
assistance of counsel. Qualification standards shall include all of the following:

(a) The specific training programs that must be completed to qualify for each
type of case.

Page 14 of 28

1	(b) The number of years the public defender has spent in the practice of law
2	in good standing with the Louisiana State Bar Association.
3	(3) Establishing methods of monitoring and evaluating compliance with the
4	mandatory public defender standards and guidelines and the performance of counsel
5	in order to ensure competent representation of defendants in all courts of the state.
6	(4) Establishing procedures to handle complaints about public defender
7	performance and to ensure that public defenders, office personnel, and clients are
8	aware of avenues available for bringing a complaint and that office procedures do
9	not conflict with the supervisory jurisdiction of the Louisiana Supreme Court and
10	pursuant to the court's inherent authority provided for in Article V, Section 5 of the
11	Constitution of Louisiana.
12	(5) Establishing appropriate sanctions for failure to adhere to the mandatory
13	standards and guidelines for the delivery of public defender services.
14	(6) Establishing a policy of selecting a proportionate number of minority and
15	women lawyers in accordance with the makeup of the general population of the state,
16	to the extent that minority and women lawyers are available and otherwise eligible
17	for selection within each service region in accordance with law. Any citizen of
18	majority age shall have a cause of action to enjoin the activities of the board office
19	for failure to comply with this provision.
20	(7) Establishing policies and procedures for ensuring that cases are handled
21	according to the Rules of Professional Conduct.
22	(8) Establishing policies and procedures for handling conflict of interest
23	cases and overflow cases when workload standards which are established by rules
24	of the board <u>office</u> are breached.
25	(9) Establishing policies and procedures to ensure that detailed expenditure
26	and workload data is collected, recorded, and reported to support strategic planning
27	efforts for the system.
28	(10) Creating separate performance standards and guidelines for attorney
29	performance in capital case representation, juvenile delinquency, appellate, and any

1 other subspecialties of criminal defense practice as well as children in need of care 2 cases determined to be feasible, practicable, and appropriate by the board office. 3 (11) Ensuring data, including workload, is collected and maintained in a 4 uniform and timely manner throughout the state to allow the board office sound data 5 to support resource needs. 6 (12) Providing for minimum salary and compensation standards for attorney, 7 investigator, paraprofessional, and any and all other staff necessary for the adequate 8 defense of indigent defendants in criminal courts and comparable to other positions 9 of similar stature throughout the state. 10 (13) Establishing processes and procedures to ensure that when a case that 11 is assigned presents a conflict of interest for a public defender, the conflict is 12 identified and handled appropriately and ethically. 13 (14) Establishing processes and procedures to ensure that board office and 14 contract personnel use information technology and workload management systems 15 so that detailed expenditure and workload data is accurately collected, recorded, and 16 reported. 17 (15) Establishing administrative salary ranges for compensation of attorneys 18 delivering public defender services throughout the state so that compensation is 19 based on objective policymaking, including years of service, nature of the work and 20 workload, and in consideration of variations in public defense practices and 21 procedures in rural, urban, and suburban districts as well as prosecutorial and judicial 22 processing practices, trial rates, sentencing practices, and attorney experience. 23 C. All rules shall be adopted pursuant to the provisions of the Administrative 24 Procedure Act and shall be subject to legislative oversight by the House Committee 25 on the Administration of Criminal Justice and the Senate Committee on Judiciary C. * 26 27 §149.1. Domicile of board office; venue 28 A. The board office shall be domiciled in East Baton Rouge Parish.

1	B. Notwithstanding any other provision of law to the contrary, the venue for
2	any civil proceeding by or against the board office or to which the board office is a
3	party shall be East Baton Rouge Parish.
4	* * *
5	§152. State public defender; qualifications; powers and duties; salary
6	A.(1) The board shall employ a state public defender who shall meet the
7	following qualifications:
8	(1)(a) Meet the qualifications provided for in R.S. 15:150(B) Be a person of
9	good character, honesty, and integrity.
10	(b) Be a citizen of the United States.
11	(c) Following his employment, be a domiciliary of Louisiana who is
12	registered to vote in Louisiana.
13	(2)(d) Be an attorney licensed to practice law in the United States with at
14	least seven years of experience as a criminal defense attorney. If licensed as an
15	attorney in a state other than Louisiana, become licensed as an attorney in this state
16	within one year of being employed by the board.
17	(2) The state public defender shall be a permanent full-time employee and
18	shall not otherwise engage in the practice of law or engage in any other business or
19	profession.
20	B. The state public defender shall:
21	(1) Recommend to the board how to establish and maintain, in a
22	cost-effective manner, the delivery of legal services to persons entitled to, and
23	financially eligible for, appointed counsel in criminal proceedings at state expense
24	under Louisiana law, the Constitution of Louisiana, and the United States
25	Constitution and consistent with the standards of national justice and those
26	established by the Louisiana Supreme Court.
27	(2) Develop and present for the board's approval a strategic plan for the
28	delivery of public defender services.

1	(3) Implement and ensure compliance with contracts, policies, procedures,	
2	standards, and guidelines adopted pursuant to rule by the board or required by	
3	statute.	
4	(4) Prepare and submit to the board for its approval the budget of the board.	
5	(5) Negotiate contracts, as appropriate, for providing legal services to	
6	persons financially eligible for appointed counsel at state expense. No contract so	
7	negotiated is binding or enforceable until the contract has been reviewed and	
8	approved by the board at a public hearing as provided for in R.S. 15:147(D). The	
9	provisions of this Paragraph are subject to the intent of the Louisiana Public	
10	Defender Act that district public defender programs shall continue operating within	
11	the method of delivery of services in effect prior to April 30, 2007, and the board is	
12	prohibited from using its power to contract to change the structure of a local	
13	program, delivery method, or to terminate personnel without cause in violation of	
14	R.S. 15:165(C).	
15	(6) Employ personnel or contract for services as necessary to carry out the	
16	responsibilities of the board. The provisions of this Paragraph are subject to the	
17	intent of the Louisiana Public Defender Act that district public defender programs	
18	shall continue operating within the method of delivery of services in effect prior to	
19	April 30, 2007, and the board is prohibited from using its power to contract to	
20	change the structure of a local program, delivery method, or to terminate personnel	
21	without cause in violation of R.S. 15:165(C).	
22	(7) Supervise the personnel, operation, and activities of the board.	
23	(8) Prepare and submit to the board an annual report of the indigent defender	
24	services provided by the service regions, where applicable, and the districts.	
25	(9) Appear before the Joint Legislative Committee on the Budget and report	
26	on the activities of the board.	
27	(10) Actively seek gifts, grants, and donations that may be available through	
28	the federal government or other sources to help fund the system, provided that such	
29	gifts, grants, and donations are not otherwise prohibited by law or rule.	

Page 18 of 28

1	(11) Assist the board in the adoption of rules as provided for in R.S. 15:148
2	and in accordance with the Administrative Procedure Act.
3	(12) Provide services, facilities, and materials necessary for the performance
4	of the duties, functions, and powers of the board.
5	(13) Assist the board in establishing the standards and guidelines, policies,
6	and procedures for the statewide delivery of indigent defender services in accordance
7	with rules adopted by the board and as required by statute.
8	(14) Establish administrative management procedures for regional offices,
9	where applicable.
10	(15) Review, monitor, and assess the performance of all attorneys, consortia
11	of attorneys, or independent public defender organizations qualified with the United
12	States Internal Revenue Service for an exemption from federal income tax under
13	Section 501(c) of the Internal Revenue Code to provide counsel for indigent
14	defendants.
15	(16) Perform all other duties assigned by the board.
16	(3) The state public defender, appointed pursuant to R.S. 15:146(B) and
17	functioning as the executive director of the office, shall have full jurisdiction,
18	authority, and discretion over all aspects of the office.
19	C.B. The state public defender shall receive annual compensation at least
20	equal in amount to an associate justice of the supreme court of this state.
21	* * *
22	§166. Disbursement of funds
23	A. The board office shall not disburse funds to a non-governmental entity
24	unless it establishes a benefit to the function of the board office pursuant to law, and
25	unless services are actually delivered. Under no circumstances shall the board office
26	disburse state funds for the purpose of savings, reserves, or other purposes related
27	
	primarily to the economic health of the non-governmental entity or its owners and

1 B. Any service which the board office seeks, other than the Louisiana 2 Appellate Project or the Capital Appeals Project, which are statewide programs, shall 3 be subject to an application process by which the board office provides objective 4 deliverables and allows the district defenders to make application upon the same terms as a non-governmental entity to provide services in that district or a regional 5 6 area for services as provided by law. 7 C. No provision of Louisiana law authorizing the return or rollback of funds 8 from governmental programs to the division of administration shall apply to the 9 board office account during an emergency shortfall in funding as certified by the 10 board office with the approval of the chief justice of the Louisiana Supreme Court. 11 §167. Louisiana Public Defender Justice Investment Fund 12 A. "The Louisiana Public Defender Justice Investment Fund", hereinafter referred to as the "LPD Fund" "fund", is hereby created in the state treasury. Interest 13 14 earned on the investment of monies in the fund shall be deposited in and credited to

the fund. Unexpended and unencumbered monies in the fund at the close of each
fiscal year shall remain in the fund. Monies in the fund shall be appropriated,
administered, and used solely and exclusively for purposes of the Louisiana Public
Defender Act and program, <u>other service programs</u>, and as further provided in this
Section.

B. The fund shall be comprised of all monies appropriated, donated, or otherwise made available to provide funding for the provisions of the Louisiana Public Defender Act <u>and other service programs</u>. All of such monies required to be deposited in the state treasury in accordance with Article VII, Section 9(A) of the Constitution of Louisiana shall be deposited in the fund after first meeting the requirements of Article VII, Section 9(B) of the Constitution of Louisiana relative to the Bond Security and Redemption Fund.

C. Monies in the fund shall be appropriated and used solely and exclusively
to provide for the implementation of the Louisiana Public Defender Act and this Part,
the program, and other service programs.

Page 20 of 28

1	D. The LPD Fund fund shall be administered by the board office as	
2	authorized by the provisions of the Louisiana Public Defender Act this Part. The	
3	board office is hereby authorized to establish such accounts or sub-accounts within	
4	the LPD Fund fund as deemed necessary to comply with the provisions of the	
5	Louisiana Public Defender Act this Part and the program. The board shall not	
6	commingle the monies in the LPD Fund established in this Section with any other	
7	monies or funds of the board for any reason.	
8	E. The board office shall dedicate and disburse at least sixty-five percent of	
9	the entirety of its annual budget and its funds in the Louisiana Public Defender Fund	
10	fund as defined in Subsection A of this Section each fiscal year to the distric	
11	defender offices and their indigent defender funds as defined in R.S. 15:168(A) in	
12	the various judicial districts throughout the state. Any funds disbursed to any district	
13	defender office shall be paid in addition to the minimum mandatory sixty-five	
14	percent of dedicated and disbursed funds required in this Subsection. The provision	
15	of this Subsection shall not apply to statutorily dedicated funds or funds receive	
16	through the awarding of grants.	
17	F. The office shall provide a monthly report to each district public defender	
18	advisory board detailing all funds received and disbursed by the fund during the	
19	preceding month.	
20	§168. Judicial district indigent defender fund	
21	A. There is hereby created within each judicial district an indigent defender	
22	fund which shall be administered by the district public defender and composed of	
23	funds provided for by this Section and such funds as may be appropriated or	
24	otherwise made available to it.	
25	B.(1)(a) Every court of original criminal jurisdiction, except in the town of	
26	Jonesville, in the city of Plaquemine, and in mayors' courts in municipalities having	
27	a population of less than five thousand, shall remit the following special costs to the	
28	district indigent defender fund state treasurer for deposit into the Justice Investment	
29	Fund for the following violations, under state statute as well as under parish or	

1	municipal ordinance, except a parking violation. Except as provided in	
2	Subparagraph (b) of this Paragraph, the The sum of forty-five dollars shall be	
3	assessed in cases in which a defendant is convicted after a trial, a plea of pleads	
4	guilty or nolo contendere, or after forfeiting forfeits bond and shall be in addition to	
5	all other fines, costs, or forfeitures imposed.	
6	(b) In the parish of Orleans, in addition to all other fines, costs, or forfeitures	
7	imposed, the sum of forty-five dollars may be assessed in cases in which a defendant	
8	is convicted after a trial, a plea of guilty or nolo contendere, or after forfeiting bond.	
9	(2)(a) Such amounts shall be remitted by the respective recipients thereof to	
10	the judicial district indigent defender fund state treasurer for deposit into the Justice	
11	Investment Fund monthly by the tenth day of the succeeding month.	
12	(b) Such amounts remitted in the parish of Orleans shall include all of the	
13	following data for each case in which the costs required for in this Subsection are	
14	assessed:	
15	(1)(i) Name and case number of each defendant.	
10		
16	(2) Date of order assessing such costs.	
16	(2)(ii) Date of order assessing such costs.	
16 17	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. 	
16 17 18	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. 	
16 17 18 19	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. (5)(v) Actual amount collected. 	
16 17 18 19 20	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. (5)(v) Actual amount collected. (c) The office for the district public defender for the parish of Orleans shall 	
16 17 18 19 20 21	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. (5)(v) Actual amount collected. (c) The office for the district public defender for the parish of Orleans shall notify the office of the inspector general, city of New Orleans, in writing, if such 	
16 17 18 19 20 21 22	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. (5)(v) Actual amount collected. (c) The office for the district public defender for the parish of Orleans shall notify the office of the inspector general, city of New Orleans, in writing, if such amounts and data required in Subparagraphs (a) and (b) of this Paragraph have not 	
 16 17 18 19 20 21 22 23 	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. (5)(v) Actual amount collected. (c) The office for the district public defender for the parish of Orleans shall notify the office of the inspector general, city of New Orleans, in writing, if such amounts and data required in Subparagraphs (a) and (b) of this Paragraph have not been remitted by the fifteenth day of the month. 	
 16 17 18 19 20 21 22 23 24 	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. (5)(v) Actual amount collected. (c) The office for the district public defender for the parish of Orleans shall notify the office of the inspector general, city of New Orleans, in writing, if such amounts and data required in Subparagraphs (a) and (b) of this Paragraph have not been remitted by the fifteenth day of the month. C:B.(1) Except as otherwise provided by the Louisiana Public Defender Act, 	
 16 17 18 19 20 21 22 23 24 25 	 (2)(ii) Date of order assessing such costs. (3)(iii) Date by which the defendant is ordered to pay such costs. (4)(iv) Date of collection of such costs. (5)(v) Actual amount collected. (c) The office for the district public defender for the parish of Orleans shall notify the office of the inspector general, city of New Orleans, in writing, if such amounts and data required in Subparagraphs (a) and (b) of this Paragraph have not been remitted by the fifteenth day of the month. C:B.(1) Except as otherwise provided by the Louisiana Public Defender Act, the funds provided for in this Section, and this Part, any other self-generated revenue 	

1	(2) Funds received pursuant to this Section shall be distributed to the district
2	public defender offices within ten days of receipt of such funds.
3	D.C. No defendant who has retained private counsel of record shall be
4	assessed any costs to be credited to the indigent defender fund, other than the special
5	costs established by Subsection $\mathbf{B} \mathbf{A}$ of this Section, unless the board a public
6	defender has provided representation of record for that defendant at some point in
7	that criminal proceeding.
8	E. Any surplus monies in the judicial district indigent defender fund on
9	August 15, 2007, shall be retained in that judicial district and remain in the judicial
10	district indigent defender fund. Any unexpended and unencumbered monies in the
11	judicial district indigent defender fund at the close of each fiscal year shall remain
12	in the judicial district indigent defender fund. Monies in the fund shall be
13	administered and used solely and exclusively for purposes of delivering indigent
14	defender services in that judicial district.
15	* * *
16	Section 2. R.S. 36:4(D) is hereby amended and reenacted to read as follows:
17	§4. Structure of executive branch of state government
18	* * *
19	D. The Louisiana Public Defender Board Office of the State Public Defender
20	and Justice Investment, as more specifically provided for in the Louisiana Public
21	Defender Act (R.S. 15:141 et seq.), shall be placed within the office of the governor
22	as an independent agency and shall exercise its powers, duties, functions, and
23	responsibilities in the manner provided for agencies transferred in accordance with
24	the provisions of R.S. 36:801.1.
25	Section 3. R.S. 15:149.2 through 151 and 153 through 158 are hereby repealed in
26	their entirety.
27	Section 4.(A) The governor shall appoint the state public defender for the Office of
28	the State Public Defender and Justice Investment not later than December 1, 2021.
29	(B) Effective January 1, 2022, all of the following shall occur:

Page 23 of 28

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successor to and shall assume control of the affairs of the Louisiana Public Defender Board. (2) All powers, duties, functions, and responsibilities of the Louisiana Public Defender Board are transferred to and shall be performed and exercised by the office. In addition, all of the obligations of the Louisiana Public Defender Board are transferred to the 6 office. Upon the transfer of the powers, duties, functions, and responsibilities accomplished 7 by this Section, any pending or unfinished business of the Louisiana Public Defender Board 8 shall become the business of and be completed by the office with the same power and authority as the entity from which the functions are transferred.

(1) The Office of the State Public Defender and Justice Investment shall be the

10 (3) All administrative functions performed by the Louisiana Public Defender Board 11 relative to any component of the Louisiana Public Defender Act prior to the effective date 12 of this Act shall be transferred to the Office of the State Public Defender and Justice 13 Investment.

14 (4) Except for the inherent regulatory authority of the Louisiana Supreme Court 15 provided for in Article V, Section 5 of the Constitution of Louisiana regarding the regulation 16 of the practice of law, the office shall undertake and have all regulatory authority, control, 17 supervision, and jurisdiction, including auditing and enforcement, and all power incidental 18 or necessary to such regulatory authority, control, supervision, and jurisdiction over all 19 aspects of the delivery of public defender services throughout the courts of the state of 20 Louisiana.

21 (5) All funds dedicated and appropriated to the Louisiana Public Defender Board 22 shall be transferred to the office.

23 (6) All funds dedicated and appropriated for service programs, as defined by R.S. 24 15:143 as amended by this Act, shall be administered by the office.

25 (7) All books, papers, records, money, rights of action, and other property of every 26 kind, movable and immovable, real and personal, heretofore possessed, controlled, or used 27 by the Louisiana Public Defender Board shall be transferred to the office, except as 28 otherwise specifically provided by this Act.

Page 24 of 28

(8) Any assets, funds, facilities, property, equipment, books, documents, records, 2 obligations, programs, and functions relative to the Louisiana Public Defender Board shall 3 be transferred to the office.

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(C) All rules, regulations, and policies adopted by or applicable to the Louisiana Public Defender Board prior to the effective date of this Act shall continue in full force and 5 6 effect unless amended or repealed by the Office of the State Public Defender and Justice 7 Investment.

8 (D) Any reference in rules, laws, and documents to or any designation by any law 9 or contract or other document of the Louisiana Public Defender Board shall be deemed to 10 refer to the office provided that, to the extent necessary to prevent the impairment of the 11 contractual obligations of any entity heretofore existing or of the state, the existence, 12 organization, and functions of any such entity shall be excluded from the provisions of this 13 Section. Any legal proceeding to which the Louisiana Public Defender Board is a party and 14 which is filed, initiated, or pending before any court on January 1, 2022, and all documents 15 involved in or affected by said legal proceeding, shall retain their effectiveness and shall be 16 continued in the name of the office. All further legal proceedings and documents in the 17 continuation, disposition, and enforcement of said legal proceeding shall be in the name of 18 the office, and the office shall be substituted for the Louisiana Public Defender Board 19 without the necessity for amendment of any document. All obligations of the Louisiana 20 Public Defender Board shall be the obligations of the office. The office shall be the 21 successor in every way to the Louisiana Public Defender Board, including all of the 22 obligations and debts of the Louisiana Public Defender Board. The provisions of R.S. 23 15:141 through 184 shall not be construed or applied in any way which will prevent full 24 compliance by the state, or any department, office, or agency thereof, with the requirements 25 of any act of Congress of the United States or any regulation made thereunder by which 26 federal aid or other federal assistance has been or hereafter is made available.

27 (E) The office shall, to the extent possible and at the discretion of the state public 28 defender, provide for employees of the Louisiana Public Defender Board, not including the

HLS 21RS-696

1	appointed board members, to continue to perform the duties they performed prior to the
2	effective date of this Act without loss of status, salary, and related benefits.
3	(F) Prior to January 1, 2022, the Louisiana Public Defender Board shall not:
4	(1) Sell, transfer, or otherwise remove any asset or thing of value, movable or
5	immovable, corporeal or incorporeal, attributable to or owned by the Louisiana Public
6	Defender Board.
7	(2) Incur, transfer, or assign any debt or other responsibility or obligation to the
8	district that is not properly attributable to the Louisiana Public Defender Board.
9	(3) Reduce or reallocate the level of funding, staffing, or support that would
10	otherwise be allocated to the Louisiana Public Defender Board.
11	(4) Impose any budget reductions or changes in funding without the prior approval
12	of the Joint Legislative Committee on the Budget.
13	(5) Take any personnel action with regard to any employee without the approval of
14	the governor.
15	Section 5. The Louisiana State Law Institute is hereby directed to make technical
16	changes to statutory laws as necessary to change the terminology in order to reflect the name
17	changes provided by this Act, specifically R.S. 15:141 through 186.6, as necessary to change
18	the term" board" to the term "office".

DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

HB 586 Engrossed	2021 Regular Session	Magee
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Abstract: Creates the Office of the State Public Defender and Justice Investment and repeals the La. Public Defender Board.

<u>Present law</u> provides for the La. Public Defender Act which was enacted in order to ensure the right to counsel is delivered by qualified and competent counsel in a manner that is fair and consistent throughout the state and to ensure that adequate public funding is provided and managed in a cost-effective and fiscally responsible manner.

Proposed law retains present law.

<u>Present law</u> created and established the La. Public Defender Bd. (the board) as a state agency within the office of the governor.

<u>Proposed law</u> eliminates the board and creates the Office of the State Public Defender and Justice Investment (the office) as a state agency within the office of the governor.

<u>Proposed law</u> repeals the <u>present law</u> definition of "board" and other definitions related to the board, adds a definition of "office", and makes technical changes in terminology to reflect the elimination of the board and the creation of the office.

<u>Proposed law</u> defines "service program" as a non-governmental entity that provides assistance to or representation of defendants or other persons in the criminal justice system and that is qualified with the U.S. Internal Revenue Service for an exemption from federal income tax under Section 501(c) of the Internal Revenue Code.

<u>Proposed law</u> repeals all provisions of <u>present law</u> related to the establishment, membership, and voting requirements of the board.

<u>Proposed law</u> establishes a nominating committee, provides for the selection of the members of the committee, and requires the committee to submit a list of three nominees for the appointment of the state public defender by the governor, subject to Senate confirmation.

<u>Proposed law</u> provides that if the nominating committee fails to submit the required nominees, the governor shall make the appointment without nominations.

<u>Proposed law</u> provides for qualifications for the position of state public defender.

<u>Present law</u> provides for the powers, duties, responsibilities, and meeting requirements of the board.

<u>Proposed law</u> provides additional duties of the office to implement and coordinate services provided by service programs, allocate funding to public defenders and service programs, and develop a mechanism for the distribution of such funds, but otherwise retains similar duties of the board as provided by <u>present law</u>.

<u>Present law</u> authorizes the Joint Legislative Committee on the Budget (JLCB) to approve employees hired by the board as state employees.

<u>Proposed law</u> repeals <u>present law</u> and requires the office to submit for approval to the JLCB each service program that is to receive funding from the office.

<u>Present law</u> provides for the employment by the board of a state public defender and provides for the qualifications and duties of the state public defender.

<u>Proposed law</u> retains the state public defender but provides for his appointment by the governor and specifies his authority to function as the executive director of the office.

<u>Present law</u> provides for the La. Public Defender Fund and provides that the monies in the fund shall be appropriated, administered, and used solely and exclusively for the purposes of the La. Public Defender Act and program.

<u>Proposed law</u> retains <u>present law</u> but changes the name of the fund to the Justice Investment Fund and also authorizes the use of monies for service programs.

<u>Present law</u> provides for the creation of judicial district indigent defender funds for each judicial district and requires the courts, except in the parish of Orleans, to remit special costs to the fund. <u>Present law</u> provides for a \$45 fee to be assessed in cases in which a defendant is convicted after a trial, pleads guilty or nolo contendre, or forfeits bond.

<u>Proposed law</u> retains <u>present law</u> but requires the costs to be remitted to the state treasurer for deposit into the Justice Investment Fund, and also removes the exception for the parish of Orleans.

<u>Proposed law</u> requires that the funds received pursuant to <u>proposed law</u> shall be distributed the district public defender offices within 10 days of receipt of such funds.

<u>Proposed law</u> requires the office to provide a monthly report to each district public defender advisory board detailing the funds received and disbursed by the fund during the preceding month.

<u>Proposed law</u> repeals a reference to surplus funds in the judicial district indigent defender fund on Aug. 5, 2007.

<u>Present law</u> provides for the board with respect to the structure of the executive branch of state government as an agency within the governor's office.

<u>Proposed law</u> repeals <u>present law</u> and provides for the office as an agency within the governor's office.

Present law provides for board offices and meeting and quorum requirements.

Proposed law repeals present law.

<u>Present law</u> requires employment of board executive staff, a deputy public defender-director of training, a deputy public defender-director of juvenile defender services, a budget officer, an information technology and management officer, a trial-level compliance officer, and a juvenile justice compliance officer.

Proposed law repeals present law.

<u>Proposed law</u> provides that the office shall be the successor to the board and provides for transitional provisions to take effect on Jan. 1, 2022.

<u>Proposed law</u> directs the La. State Law Institute to make technical changes as necessary to change the terminology in order to reflect the name changes as provided by <u>proposed law</u>.

(Amends R.S. 15:142(C) and (F), 143, 146, 147, 148, 149.1, 152, 166, 167, and 168, and R.S. 36:4(D); Adds R.S. 15:142(G); Repeals R.S. 15:149.2-151 and 153-158)

Summary of Amendments Adopted by House

The Committee Amendments Proposed by <u>House Committee on Administration of</u> <u>Criminal Justice</u> to the <u>original</u> bill:

- 1. Add provisions establishing a nominating committee for the nomination of three persons, one of whom is to be appointed by the governor as the state public defender.
- 2. Add qualifications for the position of state public defender.
- 3. Remove references to CASA.
- 4. Add a requirement of providing a financial report to each public defender advisory board detailing funds received and disbursed.