
The original instrument and the following digest, which constitutes no part of the legislative instrument, were prepared by Senate Legislative Services. The keyword, summary, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

SB 166 Original	DIGEST 2025 Regular Session	Womack
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Proposed law creates public private protocol requirements whereby the division of administration shall issue guidance for any local governmental entity that receives state funds and enters into a contract with a third-party entity for performance of public works for which state funds have been appropriated.

Proposed law requires all contracts between local governmental entities and third party entities to require a preconstruction meeting between the local governmental entity, the contractor, the appropriate state entity, and the design professional of record for the purpose of establishing clear expectations of the contract deliverables, project deadlines, accountability standards, payment schedules, and an expedited grievance procedure for complaints. The preconstruction meeting shall accomplish the following:

- (1) Establish a designated person who shall be the point of contact for the local governmental entity during the project.
- (2) Establish a procedure for the payment by electronic fund transfer or an agreed upon method of payment to contractors.
- (3) Establish a procedure whereby the local governmental entity accepts documents which are digitally signed.

Proposed law requires the division of administration and DOTD to develop and maintain software for utilization by local governmental entities and contractors that receive state funding.

Proposed law requires all local governmental entities that receive state funding to utilize the software to measure the time between the close of the pay period and the time the payment estimate is approved for payment and submitted to the owner. The software shall be utilized to process all payment estimates and all parties to the contract shall have the ability to receive requests and track the progress of each payment.

Proposed law provides that the division of administration and DOTD shall make the software available for use on or before Jan. 1, 2026.

Proposed law provides that elected officials and employees of a municipality whose job duties include the managing, tracking, or compliance of a cooperative endeavor agreement, shall be required to participate in training related to public contracts and payments, payment timing, interest,

costs to private entities incurred outside of the scope of the project, change orders to the project, and the timing of change orders. The training may be provided by a state agency or an association or groups and may be web-based.

Effective July 1, 2025.

(Adds R.S. 38:2225.6)