HLS 13RS-1030 ORIGINAL

Regular Session, 2013

HOUSE BILL NO. 646

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BY REPRESENTATIVE SMITH

Prefiled pursuant to Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana.

STUDENT/DISCIPLINE: Provides relative to student discipline, including suspensions and expulsions, codes of conduct, and bullying

AN ACT

2 To amend and reenact R.S. 17:416(A)(1)(c)(iii) and (v), (2)(a) and (b), and 3 (3)(a)(introductory paragraph), (i), (vii), (xvi), and (xvii) and (C)(1), 416.4(C), and 416.13(A), (B), and (D)(introductory paragraph), (2)(b) through (d) and 4 5 (3)(introductory paragraph), (a), (c)(i), (d)(i), (iii), and (iv)(introductory paragraph), (aa), and (bb), (e), (f)(i), (iii), and (v), and (g)(i), (ii), and (iii)(introductory 6 7 paragraph) and (aa), to enact R.S. 17:17:416(A)(1)(c)(viii) and (2)(e) and 416.22, 8 and to repeal 17:416.13(D)(3)(d)(iv)(cc) and (H), relative to student discipline; to 9 provide relative to students' removal from class, suspension, and expulsion; to 10 provide relative to other disciplinary measures; to provide relative to student codes 11 of conduct; to provide relative to policies and procedures with respect to bullying; 12 to provide relative to the indemnification of school employees; to require school 13 boards to post certain information on their websites; and to provide for related 14 matters. 15 Be it enacted by the Legislature of Louisiana: 16 Section 1. R.S. 17:416(A)(1)(c)(iii) and (v), (2)(a) and (b), and (3)(a)(introductory 17 paragraph), (i), (vii), (xvi), and (xvii) and (C)(1), 416.4(C), and 416.13(A), (B), and 18 (D)(introductory paragraph), (2)(b) through (d) and (3)(introductory paragraph), (a), (c)(i),

Page 1 of 21

(d)(i), (iii), and (iv)(introductory paragraph), (aa), and (bb), (e), (f)(i), (iii), and (v), and

CODING: Words in struck through type are deletions from existing law; words <u>underscored</u> are additions.

1	(g)(i), (ii), and (iii)(introductory paragraph) and (aa) are hereby amended and reenacted and
2	R.S. 17:416(A)(1)(c)(viii) and (2)(e) and 416.22 are hereby enacted to read as follows:
3	§416. Discipline of students; suspension; expulsion
4	A.(1)
5	* * *
6	(c)
7	* * *
8	(iii) A pupil in kindergarten through grade six five removed from a class
9	pursuant to this Subparagraph shall not be permitted to return to the class for at least
10	thirty minutes unless agreed to by the teacher initiating the disciplinary action. A
11	pupil in grades seven through twelve removed from a class pursuant to this
12	Subparagraph shall not be permitted to return to the class during the same class
13	period unless agreed to by the teacher initiating the disciplinary action. Additionally,
14	the pupil shall not be readmitted to the class until the principal has implemented one
15	of the following disciplinary measures:
16	(aa) In-school suspension Requiring the completion of all assigned school
17	and homework which would have been assigned and completed by the student during
18	the period of discipline. The school shall supply assigned school and homework to
19	the student.
20	(bb) Detention Restorative practices using a school-wide approach of
21	informal and formal techniques to build a sense of school community and manage
22	conflict by repairing harm and restoring positive relationships.
23	(cc) Suspension Reflective activities, such as requiring the student to write
24	an essay about the student's misbehavior.
25	(dd) Initiation of expulsion hearings Participation in skills building and
26	resolution activities, such as social-emotional cognitive skills building, resolution
27	circles, and restorative conferencing.
28	(ee) Assignment to an alternative school Loss of privileges.

1	(ff) Requiring the completion of all assigned school and homework which
2	would have been assigned and completed by the student during the period of
3	suspension Referral to school counselor or social worker.
4	(gg) Any other disciplinary measure authorized by the principal with the
5	concurrence of the teacher or the building level committee pursuant to law and board
6	policy Referral to outside intervention.
7	(hh) In-school detention or suspension, which may take place during lunch
8	time, after school, or on the weekends.
9	(ii) Any other disciplinary measure authorized by the principal with the
10	concurrence of the teacher or the building level committee pursuant to state law and
11	school board policy. To ensure equitability in applying sanctions, measures shall be
12	applied on a graduated basis determined by the nature of the offense, the disciplinary
13	history of the student, and the age and development status of the student.
14	* * *
15	(v) Upon the third removal from the same classroom pursuant to this
16	Subparagraph, the teacher and the principal shall discuss the disruptive behavior
17	patterns of the pupil and the potentially appropriate disciplinary measure before the
18	principal implements a disciplinary measure. If appropriate, a referral of the matter
19	may be made to an appropriate building level committee. In addition, a conference
20	between the teacher or other appropriate school employee and the pupil's parent,
21	tutor, or legal guardian shall be required prior to the pupil being readmitted.
22	* * *
23	(viii) A pupil in grades six through twelve removed from a class pursuant to
24	this Subparagraph shall not be permitted to return to the class during the same class
25	period unless agreed to by the teacher initiating the disciplinary action. Additionally,
26	as appropriate, the student may be subject to one of the following disciplinary
27	measures:

1	(aa) Requiring the completion of all assigned school and homework which
2	would have been assigned and completed by the student during the period of
3	discipline. The school shall supply assigned school and homework to student.
4	(bb) Restorative practices using a school-wide approach of informal and
5	formal techniques to build a sense of school community and manage conflict by
6	repairing harm and restoring positive relationships.
7	(cc) Reflective activities, such as requiring the student to write an essay about
8	the student's misbehavior.
9	(dd) Participation in skills building and resolution activities, such as
10	social-emotional cognitive skills building, resolution circles, and restorative
11	conferencing.
12	(ee) Loss of privileges.
13	(ff) Referral to school counselor or social worker.
14	(gg) Referral to outside intervention.
15	(hh) In-school detention or suspension, which may take place during lunch
16	time, after school, or on the weekends.
17	(ii) Only upon exhausting all options to keep students in the classroom,
18	initiation of expulsion hearings can be used as a last resort.
19	(jj) Any other disciplinary measure authorized by the principal with the
20	concurrence of the teacher or the building level committee pursuant to law and board
21	policy. To ensure equitability in applying sanctions, measures shall be applied on a
22	graduated basis determined by the nature of the offense, the disciplinary history of
23	the student, and the age and development status of the student.
24	(2) As used in this Section:
25	(a)(i) "In-school suspension" means removing a pupil from his normal
26	classroom setting but maintaining him under supervision within the school. Pupils
27	Any pupil participating in an in-school suspension may receive credit for work
28	performed during the in-school suspension. However, any pupil who fails to comply

1	fully with the rules for in-school suspension shall may be subject to immediate
2	suspension.
3	(ii) Each city, and parish, and other local public school board shall adopt
4	rules regarding the implementation of in-school suspension by no later than January
5	1, 1995 .
6	(b)(i) "Detention" means activities, assignments, any activity, assignment,
7	or work held before the normal school day, after the normal school day, or on
8	weekends.
9	(ii) Failure or refusal by a pupil to participate in the assigned detention shall
10	may subject the pupil to immediate suspension.
11	(iii) Assignments, activities, or work which may be assigned during
12	detention include but are shall not be limited to counseling, homework assignments,
13	behavior modification programs, or other activities aimed at improving the self-
14	esteem of the pupil.
15	(iv) Each city, and parish, and other local public school board shall adopt
16	rules regarding the implementation of detention by no later than January 1, 1995.
17	* * *
18	(e) "Restorative practice" means an approach that emphasizes repairing harm
19	and giving equal attention to community safety, the harmed party's needs, and
20	accountability and growth for the responsible party. Restorative practices are used
21	to build a sense of school community and resolve conflict by reporting harm and
22	restoring positive relationships through the use of regular restorative circles where
23	students and educators work together to set academic goals and develop core values
24	for the classroom community and resolve conflicts.
25	(3)(a) No student shall be suspended from school unless nonexclusionary
26	discipline alternatives have been carefully considered, tried, and documented to the
27	extent reasonable and feasible. Only if after that consideration it is determined that
28	suspension from school is absolutely necessary to protect the safety of the school
29	community, and only after considering the full impact of the decision to suspend a

1	student on both the student and the community, A may a school principal may
2	suspend from school or suspend from riding on any school bus any student who:
3	(i)(aa) Is guilty of willful disobedience. Willful disobedience means the
4	repeated refusal to follow a reasonable request of a teacher, administrator, or other
5	school authority figure on campus.
6	(bb) Not later than August 1, 2013, for implementation beginning with the
7	2013-2014 school year, each city, parish, and other local public school board shall
8	develop and adopt rules and guidelines for suspensions warranted by willful
9	disobedience. These guidelines shall be developed in consultation with key
10	stakeholder groups.
11	* * *
12	(vii)(aa) Disturbs the school and habitually violates any rule, except that no
13	pupil shall be suspended in-school or out-of-school or removed from a classroom for
14	a school uniform-related violation.
15	* * *
16	(xvi)(aa) Is habitually tardy or absent, except that no pupil shall be
17	suspended in-school or out-of-school or removed from the classroom for being
18	habitually tardy or absent.
19	(xvii) Has engaged in bullying, except as provided in R.S. 17:416.13.
20	* * *
21	C.(1) Upon the recommendation by a principal for the expulsion of any
22	student as authorized by Subsection B hereof, of this Section, a hearing shall be
23	conducted by the superintendent or by any other person designated so to do by the
24	superintendent to determine the facts of the case and make a finding of whether or
25	not the student is guilty of conduct warranting a recommendation of expulsion.
26	Upon the conclusion of the hearing and upon a finding that the student is guilty of
27	conduct warranting expulsion, the superintendent, or his designee, shall determine
28	whether such the student shall be expelled from the school system or if other
29	corrective or disciplinary action shall be taken. At said the hearing the principal or

teacher concerned may be represented by any person appointed by the superintendent. The concerned teacher shall be permitted to attend such the hearing and shall be permitted to present information the teacher believes relevant. Until such hearing takes place the student shall remain suspended from the school. Every student shall receive such expulsion hearing within five school days of receiving notification of the recommendation for expulsion. If a hearing is not conducted within five school days after the incident, the student shall return to school and the expulsion shall be denied. At such the hearing the student and parent or legal guardian may be represented by any person of his their choice.

§416.4. Civil liability; legal defense and indemnification of all public school employees

* * *

C. Nothing in this Section shall require a school board to indemnify an employee against a judgment wherein there is a specific decree in the judgment that the action of the employee was maliciously, willfully, and deliberately intended to cause bodily harm or to harass or intimidate the student or where there is a specific decree in the judgment that the employee purposefully or with gross disregard of the facts ignored the complaints of the student, or the student's parent or guardian, that the student was being bullied and the bullying led to the physical harm or death of the student.

22 * * *

§416.13. Student code of conduct; requirement; bullying; prohibition; notice; reporting; accountability

A. Code of Conduct. The legislature finds that every public school student in this state has the right to receive his public education in a public school educational environment that is reasonably free from substantial intimidation, harassment, or harm or threat of harm by another student. The governing authority of each public elementary and secondary school shall adopt a student code of

2	shall be in compliance with all existing rules, regulations, and policies of the school
3	board and of the State Board of Elementary and Secondary Education and all state
4	laws relative to student discipline and shall include any necessary disciplinary action
5	to be taken against any student who violates the code of conduct when a violation of
6	the code of conduct occurs.
7	B. (1) Bullying Policy. The governing authority of each public elementary
8	and secondary school shall adopt, and incorporate into the student code of conduct,
9	a policy prohibiting the bullying of a student by another student, which includes the
10	following definitions and the definition of bullying as provided in Subsection C of
11	this Section. This policy must be implemented in a manner that is ongoing
12	throughout the school year and integrated with a school's curriculum, a school's
13	discipline policies, and other violence prevention efforts.
14	(2) As used in this Section:
15	(a) "Restorative practice" shall have the meaning provided in R.S.
16	17:416(A)(2)(e).
17	(b) "In-school suspension" shall have the meaning provided in R.S.
18	17:416(A)(2)(a)(i).
19	(c) "Detention" shall have the meaning provided in R.S. 17:416(A)(2)(b)(i).
20	(2) (3) By not later than January 1, 2013, the The governing authority of
21	each public elementary and secondary school shall:
22	(a) Conduct a review of the student code of conduct required by this Section
23	and amend the code as may be necessary to assure that the policy prohibiting the
24	bullying of a student by another student specifically addresses the behavior
25	constituting bullying, the effect the behavior has on others, including bystanders, and
26	the disciplinary and criminal consequences, and includes the definition of bullying
27	as provided in Subsection C of this Section.

conduct for the students in the schools under its jurisdiction. The code of conduct

1	(b) Create a program to provide a minimum of four hours of training each
2	year for all school employees, including bus drivers, with respect to bullying. The
3	training shall specifically include the following:
4	(i) How to recognize the behaviors defined as bullying in Subsection C of
5	this Section.
6	The legislature finds that in addition to training, staff members require ongoing
7	professional development to build tools and knowledge needed to prevent, identify,
8	and respond to incidents of bullying. Therefore, the governing authority of each
9	public elementary and secondary school shall ensure that staff has ongoing access
10	to professional development opportunities that include information on:
11	(i) The specific dynamics of student and bullying interactions at the school.
12	(ii) Age and developmentally appropriate strategies for identifying,
13	preventing, and responding constructively to incidents of bullying.
14	(iii) Specific populations and locations that may be particularly at-risk in the
15	school's environment. Prevention strategies target students who are at risk of being
16	a bully or a bullying target and focus on physical spaces that are at risk of being the
17	site of a bullying incident. All staff shall actively seek out students who are risk of
18	being targets or bullies to probatively remedy incidents of bullying before they
19	occur.
20	(iv) Internet safety and cyber-bullying issues.
21	(v) Components and delivery of prevention curriculum.
22	(ii) (vi) How to identify students at each grade level in the employee's school
23	who are most likely to become victims of bullying, while not excluding any student
24	from protection from bullying.
25	(iii) (vii) How to use appropriate intervention and remediation techniques
26	and procedures.
27	(iv) (viii) The procedures by which incidents of bullying are to be reported
28	to school officials.

1	(v) (ix) Information on suicide prevention, including the relationship
2	between suicide risk factors and bullying. This content shall be based on information
3	supported by peer-reviewed research conducted in compliance with accepted
4	scientific methods and recognized as accurate by leading professional organizations
5	and agencies with relevant experience.
6	(c) The governing authority of each public elementary and secondary school
7	shall provide to all personnel whose duties consistently bring them in contact with
8	students training on prevention curriculum, as well as procedures for responding to
9	and reporting an incident of bullying. Staff shall learn to engage with each other and
10	students reflectively to build a school-wide atmosphere of respect. Staff tasked with
11	carrying out investigations into an incident of bullying shall receive additional
12	training on how to carry out these investigations as well as additional training on
13	how to provide immediate support for targets of bullying and witnesses during or
14	after an incident.
15	* * *
16	D. Prior to January 1, 2013, the The State Board of Elementary and
17	Secondary Education, in collaboration with the state Department of Education, shall
18	develop and adopt rules and regulations to implement the provisions of this Section
19	relative to the procedures and processes to be used to report and investigate bullying
20	and which shall include but not be limited to:
21	* * *
22	(2) Reporting.
23	* * *
24	(b) Students and parents. Any student who believes that he has been, or is
25	currently, the victim of bullying, or any student, or any parent or legal guardian, who
26	witnesses bullying or has good reason to believe bullying is taking place, may report
27	the situation to a school official. A student, or parent or <u>legal</u> guardian, may also
28	report concerns regarding bullying to a teacher, counselor, other school employee,

or to any parent chaperoning or supervising a school function or activity. Any report

2	elementary and secondary school shall take every possible measure to ensure the
3	privacy and confidentiality of all parties in an incident. To ensure confidentiality,
4	reports provided to outside entities shall not include identifying information about
5	the parties involved in an incident, and shall report data only in the aggregate.
6	(c) School personnel. Any teacher, counselor, bus driver, or other school
7	employee, whether full or part time, and any parent chaperoning or supervising a
8	school function or activity, who witnesses bullying or who learns of bullying from
9	a student pursuant to Subparagraph (b) of this Paragraph, shall report the incident to
10	a school official. A verbal report shall be submitted by the school employee or the
11	parent on the same day as the employee or parent witnessed or otherwise learned of
12	the bullying incident and a written report shall be filed no later than two days twenty-
13	four hours thereafter. School personnel called to attend a hearing, investigation, or
14	meeting that shall lead to discipline of either students or school personnel may be
15	represented at said hearing, investigation, or meeting by any person of their choice.
16	(d) Retaliation. Retaliation against or harassment or intimidation of any
17	person who reports bullying in good faith, who is thought to have reported bullying,
18	who files a complaint, or who otherwise participates in an investigation or inquiry
19	concerning allegations of bullying is prohibited conduct and subject to discipline.
20	School and district resources shall not be used to prohibit or dissuade any person
21	who meets the specifications of this Subparagraph from properly documenting and
22	reporting incidents of bullying.
23	* * *
24	(3) Investigation Procedure. By not later than January 1, 2013, the The State
25	Board of Elementary and Secondary Education shall develop and adopt a procedure
26	for the investigation of reports of bullying of a student by another student. The
27	procedure shall include the following:
28	(a) Scope of investigation. An investigation shall include an interview of the
29	reporter, the victim, the alleged bully, and any witnesses, and shall include obtaining

of bullying shall remain confidential. The governing authority of each public

copies or photographs of any audio-visual evidence. A written record of the investigation shall be kept pursuant to Subparagraph (g) of this Paragraph. Reports of bullying by students, parents, legal guardians, and community members may be made anonymously, but disciplinary action shall not be taken by a governing authority solely on the basis of an anonymous report, though such a report may trigger an investigation that shall provide actionable information.

* * *

(c) Appeal. (i) If the school official does not take timely and effective action pursuant to this Section, which means not later than five school days after the date of the written report of the incident, the student, parent, or school employee may report the bullying incident to the city, parish, or other local school board or local school governing authority. The school board or school governing authority shall begin an investigation of any complaint that is properly reported and that alleges conduct prohibited in this Section the next business day during which school is in session after the report is received by a school board or governing authority official.

* * *

(d) Parental Notification. (i) Upon receiving a report of bullying, the school official shall notify the student's parent or legal guardian according to the definition of notice created by the state Department of Education. Prior to notification of any parent, legal guardian, or student regarding any incident of bullying, school officials must consider the issue of notification as they would any other educationally relevant decision, considering the age, health, well-being, safety, and privacy of any students involved in the incident. Once an investigation is concluded, the school shall take further steps as needed to ensure the continued safety of the target.

* * *

(iii) Before any student under the age of eighteen is interviewed, his parent or legal guardian shall be notified by the school official of the allegations made and shall have the opportunity to attend any interviews with their child conducted as part of the investigation.

(iv) The State Board of Elementary and Secondary Education, in collaboration with the state Department of Education, shall develop a procedure for meetings with the parent or legal guardian of the victim target and the parent or legal guardian of the alleged perpetrator. This procedure shall include:

- (aa) Separate meetings with the parents or legal guardians of the victim target and the parents or legal guardians of the alleged perpetrator.
- (bb) Notification of parents or legal guardians of the victim target and of the alleged perpetrator of the available potential consequences, penalties, and counseling options.

* * *

- (e) Disciplinary Action. School discipline policies shall be aimed at creating a positive school climate, supporting the social and emotional development of students, and teaching non-violence and respect for all members of the school community. By viewing social development as a critical aspect of discipline, the state, districts, and schools shall anticipate and respond to school disciplinary matters in a manner that is consistent with a student's sense of dignity and self-worth. The purpose of discipline shall be to understand and address the causes of behavior, resolve conflicts, repair the harm done, restore relationships, and integrate students into the school community. Particular attention and intervention support shall be provided to vulnerable families and at-risk students. If the school has received a report of bullying, has determined that an act of bullying has occurred, and after meeting with the parent or legal guardian of the students involved, the school official shall:
- (i) Take prompt and appropriate disciplinary action, pursuant to R.S. 17:416 and 416.1, against the student that the school official determines has engaged in conduct which constitutes bullying, if appropriate. Rather than adopting a zero-tolerance policy that prescribes discipline for any bullying-related infraction, school officials shall ensure that staff follow particular guidelines while allowing for flexibility to adapt sanctions to individual contexts. To ensure equitability in

1	applying sanctions, measures shall be applied on a graduated basis determined by the
2	nature of offense, the disciplinary history of the student, and the age and
3	developmental status of the student involved. Responses to incidents of bullying may
4	include but are not limited to the following:
5	(aa) Writing letters of caution or reprimand.
6	(bb) Deprivation of the student privileges.
7	(cc) Bans on participating in optional school activities.
8	(dd) Deprivation of non-essential school services.
9	(ee) In-school detention or in-school suspension.
10	(ff) Implementation of restorative practices.
11	(gg) Referral to school counselor or social worker for skill building activities
12	or sensitivity training.
13	(hh) Referral to outside intervention.
14	(ii) Separating the parties.
15	(ii) Report criminal conduct to law enforcement, only when there is a serious
16	threat to safety that cannot be handled by school-based disciplinary procedures, if
17	appropriate. Disruptive students should receive appropriate redirection and support
18	from in-school and community resources prior to consideration of suspension,
19	expulsion, involvement of police, or referral to court. The response to school
20	disruptions should be reasonable, consistent, and fair with appropriate consideration
21	of relevant factors such as age of the student and the nature and severity of the
22	incident.
23	(f) Parental Relief. (i) If a parent, legal guardian, teacher, or other school
24	official has made four two or more reports of separate instances of bullying, as
25	provided in Paragraph (2) of this Subsection, and no investigation pursuant to
26	Paragraph (3) of this Subsection has occurred, the parent or legal guardian with
27	responsibility for decisions regarding the education of the victim target about whom
28	the report or reports have been made may exercise an option to have the student
29	enroll in or attend another school operated by the governing authority of the public

1	elementary or secondary school in which the student was enrolled on the dates when
2	at least three of the reports were submitted. The governing authority shall not
3	transfer the student without explicit permission and consent of parent or legal
4	guardian.
5	* * *
6	(iii) The governing authority of the public elementary or secondary school
7	in which the student is enrolled shall make a seat available at another public
8	elementary or secondary school under its jurisdiction within ten school days of the
9	parent or legal guardian's request for a transfer. If the governing authority has no
10	other school under its jurisdiction serving the grade level of the victim, within fifteen
11	school days of receiving the request, the superintendent or director of the governing
12	authority shall:
13	(aa) Inform the student and his parent or legal guardian and facilitate the
14	student's enrollment in a statewide virtual school.
15	(bb) Offer the student a placement in a full-time virtual program or virtual
16	school under the jurisdiction of the school's governing authority.
17	(cc) Enter enter into a memorandum of understanding with the
18	superintendent or director of another governing authority to secure a placement and
19	provide for the transfer of the student to a school serving the grade level of the
20	victim under the jurisdiction of the governing authority, pursuant to R.S. 17:105 and
21	105.1.
22	* * *
23	(v) At the end of any school year, the parent or legal guardian may make a
24	request to the governing authority of the school at which the student was enrolled
25	when at least three of the two most recent reports were filed to transfer the student
26	back to the school. The governing authority shall make a seat available at the school
27	at which the student was originally enrolled. No other schools shall qualify for

transfer under this Subparagraph.

(g) Documentation. (i) Prior to each academic year, the governing authority
of each public elementary and secondary school, in collaboration with the state
Department of Education, shall determine what data shall most productively assist
in supporting an effective school-wide bullying prevention policy. Based on this
feedback, the governing authority of each public elementary and secondary school
shall determine a set of service and incident metrics to be collected by the governing
authority. The governing authority shall collect the following information about
reported incidents of bullying:
(aa) Names of target, bully, and any witness with reliable contact information
for each.
(bb) Relevant information about the target, bully, and any witnesses including
connection of the target, bully, and any witness to the incident.
(cc) The nature of the bullying incident, where it took place, time of incident,
type of bullying, whether the incident was based on any relevant attributes, what
adult supervision was in place, and context of incident.
(ii) The state Department of Education shall develop a behavior incidence
checklist that the governing authority of each public elementary and secondary
school shall use to document the details of each reported incident of bullying.
(ii) The governing authority of each public elementary and secondary school
shall report all such documented incidences of bullying to the state Department of
Education as prescribed in rules adopted by the State Board of Elementary and
Secondary Education in accordance with the Administrative Procedure Act and
documented incidents in reports received by the local superintendent of schools
pursuant to R.S. 17:415.
(iii) After the investigation and meeting with the parents, pursuant to this
Section, a school, local school board, or other local school governing authority shall:
(aa) Compose a written document containing the findings of the
investigation, including input from the students' parents or legal guardian, and the
decision by the school or school system official. The document shall be placed in the

1	school records of both students. <u>Documents shall be signed by each student's parent</u>
2	or legal guardian, and each parent or legal guardian shall be given a copy of the
3	documents.
4	* * *
5	§416.22. School board websites; student discipline policies and procedures; other
6	<u>information</u>
7	A. Each city, parish, and other local public school board that maintains a
8	website shall publish on it certain information relative to student discipline and other
9	matters in an easily understandable format. Such information shall include but not
10	be limited to the following:
11	(1) Disciplinary action process and procedures applicable to students.
12	(2) The school board's policies and procedures.
13	(3) Minutes of school board meetings required to be made available to the
14	public pursuant to R.S. 42.20.
15	(4) Directory of schools and contact information.
16	(5) School calendars, including the beginning and end of each school year,
17	staff days, conference days, testing days, application-specific dates, report card
18	release dates, early days, and holidays.
19	B. For the purposes of this Section, the following terms shall have the
20	following meanings:
21	(1) "City, parish, and other local public school board" means the governing
22	authority of any public elementary or secondary school.
23	(2) "Disciplinary action processes and procedures" means all written
24	disciplinary policies and procedures for students and by not later than the beginning
25	of the 2013-2014 school year also shall include separate links for each of the
26	following:
27	(a) All state suspension and expulsion laws applicable to students.
28	(b) A disciplinary action timeline, from notice through appeal.

1	(c) Explanation of due process rights for both informal and formal hearings,
2	and in the case of formal hearings, this shall also include a full explanation of the
3	disciplinary process, a complete list of the student's procedural due process rights,
4	the hearing agenda, and the appeal process.
5	(d) Rules and regulations on the use of corporal punishment to discipline
6	students.
7	(3) "Policies and procedures" means all formal policies and procedures and
8	by not later than the beginning of the 2013-2014 school year also shall include
9	summaries thereof with separate links for each of the following:
10	(a) Student code of conduct.
11	(b) Controlled and other prohibited substances or contraband policy.
12	(c) Dress code.
13	(d) Grade change process.
14	(e) Harassment or bullying prohibition and prevention procedures.
15	(f) Student rights and responsibilities.
16	* * *
17	Section 2. R.S. 17:416.13(D)(3)(d)(iv)(cc) and (H) are hereby repealed in their
18	entirety.

DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

Smith HB No. 646

Abstract: Provides relative to student discipline, including removal from class, suspension, and expulsion and student codes of conduct, including bullying policies.

Student discipline

Removal from class

<u>Present law</u> provides that a pupil in <u>kindergarten</u> through grade <u>six</u> removed from a class shall not be permitted to return for at least 30 minutes unless agreed to by the teacher. <u>Proposed law</u> is applicable to those in <u>kindergarten</u> through grade <u>five</u> and provides relative to certain disciplinary measures that must be taken before readmission.

Page 18 of 21

CODING: Words in struck through type are deletions from existing law; words <u>underscored</u> are additions.

<u>Present law</u> provides that a pupil in grades <u>seven</u> through <u>12</u> removed from class shall not be permitted to return during the same class period unless agreed to by the teacher. <u>Proposed law</u> provides this for those in grades <u>six</u> through <u>12</u> and authorizes subjecting such a pupil to certain disciplinary measures.

Suspension

<u>Present law</u> provides that a student who fails to comply with rules for in-school suspensions or detentions to be subject to immediate suspension. <u>Proposed law</u> authorizes rather than requires suspension in such cases.

<u>Present law</u> authorizes a principal to suspend a student who commits certain offenses. <u>Proposed law</u> provides that suspension shall only be used after considering non-punitive discipline alternatives and if absolutely necessary to protect safety of school community, requires school boards to adopt rules and regulations relative to suspensions for willful disobedience, and prohibits any removal from class or in- or out-of-school suspension for uniform-related violations or for being habitually tardy or absent.

Expulsion

<u>Present law</u> provides generally relative to expulsion, including expulsion hearings. <u>Proposed law</u> adds that every student recommended for expulsion shall receive such a hearing within five school days of receiving notification of such recommendation and if it is not held within this time frame, the student shall return to school and the expulsion shall be denied. <u>Present law</u> requires a student recommended for expulsion to remain suspended until the hearing. <u>Proposed law</u> deletes present law.

<u>Indemnification of public school employees</u>

<u>Present law</u> provides that nothing in <u>present law</u> shall require a school board to indemnify an employee against a judgment wherein there is a specific decree in the judgment that provides either one of the following:

- (1) The action of the employee was maliciously, willfully, and deliberately intended to cause bodily harm or to harass or intimidate the student.
- (2) The employee purposefully or with gross disregard of the facts ignored the complaints of the student or the student's parent or guardian that the student was being bullied and the bullying led to the physical harm or death of the student.

Proposed law deletes (2) above and otherwise retains present law.

Student code of conduct; Bullying

<u>Present law</u> requires each public school governing authority to adopt a student code of conduct and that it include any necessary disciplinary action to be taken against any student who violates such code. <u>Present law</u> requires each governing authority to review the code and amend it as necessary by than Jan. 1, <u>2013</u>. <u>Proposed law</u> requires that this be done by Jan. 1, <u>2014</u>.

<u>Present law</u> requires public school governing authorities to incorporate a policy prohibiting bullying into their student codes of conduct and to provide at least four hours of training on bullying per year for school employees, which shall include certain topics. <u>Proposed law</u> additionally requires them to ensure that staff has ongoing access to professional development opportunities with respect to how to address bullying and requires that certain topics be included in professional development rather than in the required four hours of training. <u>Present law</u> refers to "victims" of bullying; <u>proposed law</u> changes this term to "targets".

Page 19 of 21

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<u>Present law</u> provides generally with respect to the reporting of bullying and requires any report of bullying to remain confidential. <u>Proposed law</u> requires each public school governing authority to take every possible measure to ensure the privacy and confidentiality of all parties in an incident of bullying. <u>Present law</u> requires a written report of a bullying incident to be filed by the school employee not later than two days thereafter. <u>Proposed law</u> changes this deadline to <u>24 hours</u> thereafter and authorizes school personnel to be represented at related hearings, investigations, or meetings by any person of their choice. Further authorizes reports to be made anonymously but prohibits disciplinary action based solely on an anonymous report, though such a report may trigger an investigation resulting in action.

<u>Present law</u> authorizes students, parents, and school employees to report bullying incidents directly to the public school governing authority if the school does not take timely action. <u>Proposed law</u> defines "timely" as not later than five days after written report of the incident.

<u>Present law</u> requires parental notification relative to bullying reports. <u>Proposed law</u> adds that school officials shall first consider the issue of notification as they would any other decision in terms of the age, health, well-being, safety, and privacy of the students and requires that further steps be taken as needed to ensure the continued safety of the target of bullying. <u>Present law</u> requires parents of any student under 18 to be notified before the student is interviewed about a bullying incident and provides that parents shall have the opportunity to attend any interviews with their child conducted as part of the investigation. <u>Proposed law</u> instead requires such parents to attend any interviews conducted as part of the investigation.

<u>Present law</u> provides relative to complaints principals are required or authorized to file with a court if the parent of a student under 18 and not emancipated willfully refuses to attend a meeting on the child's behavior. <u>Proposed law</u> repeals <u>present law</u>.

<u>Present law</u> requires schools to take prompt and appropriate disciplinary action in response to bullying. <u>Proposed law</u> provides, rather than adopting a zero-tolerance policy, that schools ensure the following of certain guidelines while allowing for flexibility based on individual contexts and authorizes certain disciplinary measures.

<u>Present law</u> requires that schools report criminal conduct to law enforcement. <u>Proposed law</u> limits applicability of this requirement to when there is a serious threat to safety that cannot be handled by school-based disciplinary measures.

<u>Present law</u> authorizes parents to have their child transferred to another school operated by the school governing authority after four reports of bullying under certain circumstances; <u>proposed law</u> allows this after <u>two</u> such reports and prohibits the governing authority from transferring the student without parental consent. <u>Present law</u> provides that if no other school under the governing authority's jurisdiction serves the child's grade level, it shall facilitate the child's enrollment in a virtual school or program or enter into a memorandum of understanding with another governing authority to transfer the child to one of its schools. <u>Proposed law</u> repeals the provisions relative to the virtual school or program.

<u>Present law</u> provides general requirements for the documentation of bullying incidents. <u>Proposed law</u> adds specific information each public school governing authority shall collect relative to such incidents.

<u>Present law</u>, relative to construction and equal protection, provides that all students subject to <u>present law</u> shall be protected equally and without regard to the subject matter or the motivating animus of the bullying. <u>Proposed law</u> repeals <u>present law</u>.

School board websites; required information

<u>Proposed law</u> requires each public school board that maintains a website to publish on it certain information relative to disciplinary policies, state laws on suspension and expulsion, and certain other matters.

(Amends R.S. 17:416(A)(1)(c)(iii) and (v), (2)(a) and (b), and (3)(a)(intro. para.), (i), (vii), (xvi), and (xvii) and (C)(1), 416.4(C), and 416.13(A), (B), and (D)(intro. para.), (2)(b) through (d) and (3)(intro. para.), (a), (c)(i), (d)(i), (iii), and (iv)(intro. para.), (aa), and (bb), (e), (f)(i), (iii), and (v), and (g)(i), (ii), and (iii)(intro. para.) and (aa); Adds R.S. 17:17:416(A)(1)(c)(viii) and (2)(e) and 416.22; Repeals 17:416.13(D)(3)(d)(iv)(cc) and (H))